

Meeting: Board of Directors

Date: March 4, 2022

Present: Richard Dennis, President
Alice Ramsey, Vice President
Raymond Greenwood, Sec.
JC Colton, Member
Kelly Matlock, MD Chief of Staff

Kathy Boswell Member
Ross Korkmas, CEO
Buddy Whiddon, CFO
Shane Coleman, COO/CIO
Rose Thomason, CHRO/CCO
Lindsey Winburn, RN, Chief Dir. of Quality

Tina Linton, CNO
Rhett Warren, Legal Counsel
Megan Hudson, Director of Marketing
Kim Ortiz, Exec. Asst./Recording Sect.
Absent: Lori Baker-Boyd, Member

Signed: _____
(As evidence of the Board's approval of these minutes)

Meeting Action Form Sent to Participants

Item	Discussion	Follow Up Needed/ Delegated To	Target Date
Call to Order: Invocation: Introductions:	Meeting was called to order by Richard Dennis at 8:31 AM. Kathy Boswell N/A		
Public Comments: Announcements:	The Men's and Women's bathrooms have changed and signage has been added. Welcome Tina Linton, new CNO to her first Board Meeting. Lori Baker-Boyd is absent, but Board still has a Quorum.		
Quality			
Receive annual Audit Report from BKD	Reporting presented by Andrea Sartin – Chris Clark unavailable this morning. Ross stated that BKD did a great job with the 2021 Audit. Andrea state that Buddy and Ladonna were great to work with during the Audit. Reference Audit detail in attached presentation detail. <ul style="list-style-type: none">• Andrea stated that the balance sheet showed a 40% increase due to the COVID funding received PRF funding. Increase in AR driven by revenue.• Medicare re-coop thru claims for 2020. Day cash on hand \$260 cash on hand. 7 million dollars increase of funds.		

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	<ul style="list-style-type: none"> • 2021 recording breaking year, but that PRF funding will not be available for 2022. • (Per Andrea Board please note this) • Charity Care increased by 15%, this is given due to COVID and uninsured patients. • Property tax revenue remains consistent with Capital Asset Purchases. • The deficiency found in the annual Audit was that there needs to be more Segregation of Duties. • There will be new accounting changes in 2022 the GA5B87 – Leases Rules and Regulations. • BKD will work to help manage this annually. • BKG will be merging with DHG. Andrea and Abby will continue to be part of our Audit team. 		
<p>Receive/Discuss Quality Report- Lindsay Winburn</p>	<p>Patient Satisfaction Committee is back up and going. Shari Evans and Cheryl Holmes will be heading up the committee Press Gainey information shows items falling for 2021.</p> <p>From Monthly reporting :</p> <p>HCAHPS</p> <ul style="list-style-type: none"> • Summary report October 2021 – December 2021 • Patient Needs Summary October 2021 – December 2021 • December 2021 Comments • CAHPS Insights – February 2022 • Attention to highlighted areas – Nurse Courtesy and Respect, Questions About Care, Patient Needs • Patient Satisfaction Committee Meeting • Whiteboards improve communication • Leader Rounding <p>CORE MEASURES</p> <ul style="list-style-type: none"> • No current measures to report. • <p>THE JOINT COMMISSION</p> <ul style="list-style-type: none"> • Patton Healthcare Consulting on site March 2022 and June 2022 • Open for survey 	Ongoing	

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	<ul style="list-style-type: none"> • TJC Readiness Committee • Tracers • Dedicated Clinical Education <p>POLICIES/PROCEDURES/CONTRACTS</p> <ul style="list-style-type: none"> • IV Push Antibiotic Administration Protocol • IV Antibiotic Policy <p>RISK MANAGEMENT – BEGINS ON PAGE</p> <ul style="list-style-type: none"> • Falls: Nov. – 1, Dec. – 3, Jan. - 4 • Medication Events: Nov. – 5, Dec. – 4, Jan. - 13 • Medication Scan Rates: Nov. – 92%, Dec. – 92%, Jan. – 89% • Patient Scan Rates: Nov. – 93%, Dec. – 93%, Jan. – 90% • Columbia Suicide Scale Policy Compliance: Nov. – 99%, Dec. – 99%, Jan. – 99% • Employee Injury: Oct. – 0, Nov. – 0, Dec. – 2, Jan. - 2 • PRN Medication Reassessment: Nov. – 88%, Dec. – 87%, Jan. - 86% • Transfusion Documentation Errors: Nov. – 20, Dec. – 12, Jan. - 4 • Complaints: Nov. – 0, Dec. – 1, Jan. - 2 • Grievances: Nov. – 6, Dec. – 3, Jan. - 3 <p>2</p> <p>QUALITY MANAGEMENT</p> <ul style="list-style-type: none"> • Access Physician Data, December 2021 • Quick Safety – Addressing Intimate Partner Violence and Helping to Protect Patients • TJC – Postpartum Hemorrhage Cart and Medication Kit Interventions Improve Response to Leading Cause of Maternal Morbidity • Prepublication – Revisions Resulting from the Hospital Deeming Application • Reminder: Waste Medications in Omnicell • Quality Counts! – February 2022 • GermBlast Quarterly ATP Average • EH/IP Report – December 2021 		

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	COMMITTEE MINUTES • Patient Care Services – 1/12/2022 • Patient Safety Committee – 1/21/2022 • Environment of Care – 12/16/2021 NURSING HOME QIPP None to Report		
Report/Comments from Board Quality Committee	<ul style="list-style-type: none"> • Kathy Boswell was not present at committee meeting, but Dr. Ramsey was in attendance. Ms. Boswell stated that the Press-Gainey information is very disappointing. • Dr. Ramsey stated if there isn't COVID we will always have a new obstacle to face. • R. Greenwood stated that he feels due to COVID patients in general are negative when completing a survey. • Kathy Boswell feels once the APPLETV project is implemented we can provide patient information digitally and it will alleviate some of the miscommunication that can take place. • Ross stated that we have a good Pharmacist with Jim Johnson who is bilingual. This is a must with our Hispanic patients understanding their meds here in the hospital and once they are released. • Ross stated that we have to focus on the 3 C's Communication, Cleanliness and Care. 	Ongoing Lindsay	
CEO Monthly Report- Ross Korkmas	<p><u>Physicians:</u> Tele-Neuro-Delayed start till June/July Access Pulmonologists will begin reading PFTs</p> <p><u>Operations:</u> COVID-19 Update:</p> <ul style="list-style-type: none"> • Continue to see IP and OP COVID cases- Last week numbers • Staffing support from the State to stop by end of March • Vaccination clinic is once per month • Bridge to Health Bus continues to test- Future? • CMS Vaccine Mandate 	Ongoing-Ross	

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<p>CEO Monthly Report (Cont.)</p>	<p>COVID Mitigation Grant- UV Light Disinfection OR HVAC project update Chiller replacement update Pipe replacement/sleeving update Physician office interfaces THT Conference July 28th-30th at Omni Hotel in Fort Worth at this time administration is registered as well as Mr. Colton and Mr. Greenwood. Other need to let Kim know if they plan to travel so reservations can be made. New CNO- Tina Linton Lindsay Winburn- Promotion and Org Chart changes Strategy: IP Dialysis and Nephrology project will resume in the near future Evaluating Wound Care program IP Speech Therapy Services HOSPAC formally endorsed Dr. Glenn Rogers for House District 60</p>		
<p>CFO Monthly Executive Summary- Buddy Whiddon</p>	<p>TNHAP Medicaid Contractor 2003 reporting contacted Buddy and gave us money back \$167,000 January outpatient trends are up from 3 months. 146 cases final coded. On an average, patients stayed ½ day too long. Cash Collections for January were \$338,000 which is up from \$200,000 last year. 2.3 million in reserve funds 5,6 million received from property taxes of 2021 JC Colton wanted to speak about receipt of County tax dollars. As a hospital district we are not allowed to have representative on the Appraisal Board. He encouraged everyone to speak to our state representatives and legislator and express the concern we have. For not having representation.</p>	<p>Ongoing-Buddy</p>	

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Receive Report on Compliance – Rose Thomason, CHRO/CCO	Interview on HIPPA reported violation will be conducted by HR.	Rose Thomason																																					
Consent Agenda	Motion to approve made by Kathy Boswell and Raymond Greenwood second motion. Motion passes unanimously 5 to 0																																						
	<ul style="list-style-type: none"> • Financial Statement • Minutes from Previous Meeting • Contracts: <u>None for approval.</u> • <u>Informational Contracts</u> – Non-Voting Items • Air Technology Consulting LLC • Cummins Southern Plains • Long’s Pumping Service • Precision Water Technologies • Richard Wolf Medical Instruments Corporation • <u>Policies:</u> NA <p><u>Physicians Credentialing</u></p> <p>Appointments:</p> <table border="0" data-bbox="485 1011 1514 1161"> <tr> <td>Edward Matheis, MD</td> <td>Provisional</td> <td>Tele-Intensivist</td> </tr> <tr> <td>Roma Mehta, MD</td> <td>Provisional</td> <td>Tele-Intensivist</td> </tr> <tr> <td>Michael Hovsepian, MD</td> <td>Provisional</td> <td>Tele-Radiology</td> </tr> <tr> <td>Joel Thomas, MD</td> <td>Provisional</td> <td>Tele-Radiology</td> </tr> <tr> <td>Ayuk Makia, MD</td> <td>Provisional</td> <td>Tele-Nocturnist</td> </tr> </table> <p>Re-appointments:</p> <table border="0" data-bbox="485 1263 1535 1474"> <tr> <td>Robert Cooper, MD</td> <td>Special</td> <td>ER Dept/Pedi</td> </tr> <tr> <td>Candace Covington, MD</td> <td>Active</td> <td>General Surgery</td> </tr> <tr> <td>Steven Longacre, MD</td> <td>Special</td> <td>ER Department</td> </tr> <tr> <td>Debra Vines-Lowe, CRNA</td> <td>Allied Health Professional</td> <td>Anesthesia</td> </tr> <tr> <td>Robyn Young, MD</td> <td>Consulting</td> <td>Oncology</td> </tr> <tr> <td>Steven Zielinski, MD</td> <td>Special</td> <td>Neurosurgery</td> </tr> <tr> <td>Donald Eckard, MD</td> <td>Consulting</td> <td>Tele-Radiology</td> </tr> </table>	Edward Matheis, MD	Provisional	Tele-Intensivist	Roma Mehta, MD	Provisional	Tele-Intensivist	Michael Hovsepian, MD	Provisional	Tele-Radiology	Joel Thomas, MD	Provisional	Tele-Radiology	Ayuk Makia, MD	Provisional	Tele-Nocturnist	Robert Cooper, MD	Special	ER Dept/Pedi	Candace Covington, MD	Active	General Surgery	Steven Longacre, MD	Special	ER Department	Debra Vines-Lowe, CRNA	Allied Health Professional	Anesthesia	Robyn Young, MD	Consulting	Oncology	Steven Zielinski, MD	Special	Neurosurgery	Donald Eckard, MD	Consulting	Tele-Radiology	Buddy Whiddon Presented in packet	
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New Business:			
Receive Medical Staff monthly report from Kelly Matlock, MD Chief of Staff	The Board welcomed Dr. Matlock. Dr. Matlock went over the credentialing list. MEC NP request ATLS Advanced Trauma Life Systems for all nurses and doctors.	Ongoing Kelly	
Review/Discuss/Take Action on Approval of Texas Attorney General's settlement of opioid litigation – Rhett Warren Legal Council	Items were presented by Rhett Warren Counsel and Board received information.	Ongoing Rhett	

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<p>Receive Discuss/Take Action on 2022 Board of Directors Calendar</p>	<p>THT Conference will be held July 28-30 in Fort Worth, Texas THT Board Assessment will be changing to a new platform for future reference. Discussion of a Board Member /Doctor Appreciation event for May. Will discuss detail and organization with Megan Hudson, Kathy Boswell and Kim Ortiz</p>		<p>July 2022 May 2022</p>
<p>Receive Discuss/Take Action on 2022 Board of Directors Strategic Plan</p>	<p>See attached PowerPoint started after executive Session.</p> <ul style="list-style-type: none"> • Items to discuss the historical information to be kept and organized for future board and Administration. • JC Colton was asked to record and document historical information that he has documented or remembers that will assist everyone in the future. • JC Colton would like to bring in former board members to add to this project. • See attached presentation for all other detail. • New working signage • Possible purchase of 180 West property 	<p>Megan Hudson Shane Coleman</p>	<p>Mar-April 2022</p>
<p>Executive Session</p>	<p>Board adjourned at prior to going into Executive Session. Board returned to Executive Session at</p> <ul style="list-style-type: none"> • Board Quality • Personnel Matters • Legal Consultation with Counsel • Discussion of new line of products <p>Board adjourned Executive Session at 10:05 <u>AM</u> to reconvene Open Session. Meeting adjourned. And reconvened at 10:36 to start Strategic Planning meeting.</p> <p>A motion to adjourned from Strategic Planning at 12:25 PM made by Kathy Boswell second by JC Colton 0 nays 5 Yeas.</p>		