

**Meeting:** Board of Directors

**Date:** January 25, 2022

**Zoom Meeting** <https://us02web.zoom.us/j/4586979455>

**Present:** Richard Dennis, President  
Alice Ramsey, Vice President  
Raymond Greenwood, Sec.  
JC Colton, Member  
Lori Baker-Boyd Member  
Kelly Matlock, MD Chief of Staff

Kathy Boswell Member  
Ross Korkmas, CEO  
Buddy Whiddon, CFO  
Shane Coleman, COO/CIO  
Rose Thomason, CHRO/CCO  
Lindsey Winburn, RN, Chief Dir. of Quality

Rhett Warren, Legal Counsel  
Kim Ortiz, Exec. Asst./Recording Sect.

**Signed:** \_\_\_\_\_

(As evidence of the Board's approval of these minutes)

Meeting Action Form Sent to Participants

Item	Discussion	Follow Up Needed/ Delegated To	Target Date
<b>Call to Order:</b> <b>Invocation:</b> <b>Introductions:</b>	Meeting was called to order by Richard Dennis at 6:30 PM. Dr. Kelly Matlock N/A		
<b>Public Comments:</b> <b>Announcements:</b>	None Mr. Dennis wanted to give some food for thought in regards to the Strategic Planning for 2022:  1. Planning for Board succession. Discussing possible resignations in the upcoming future as there are members that have served for many years. Mr. Dennis expressed he is at the end of his tenure. He would like to encourage a minority to be part of the future Board.  2. Historical lessons learned are important. The Board has been through some significant issues that include the past CEO circumventing the Board, Joint Commission and the Pandemic COVID. Mr. Dennis expressed his gratitude to Mr. J.C. Colton who has educated members on past issues to help prevent new issues. Mr. Dennis would like the current Board to pass this information on to future Board members. He stated Mr. Colton is a great source for historical events.	Board Members	3/2022

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<b>Quality</b>			
<b>Receive/Discuss Quality Report- Lindsay Winburn</b>	Ms. Winburn ask the Board to review the HCAP on page 2. Patton Healthcare will be on campus March and June for the Joint Commission Prep.	Ongoing	
<b>Report/Comments from Board Quality Committee</b>	Kathy Boswell stated the staff is putting in a lot of effort to change HCAP scores. Omicron was a setback. Ms. Boswell is encouraged at the progress. Physicians have been spending more time with the patients and she heard from a community member that his stay at PPGH was a wonderful visit.	Ongoing	
<b>CEO Monthly Report- Ross Korkmas</b>	<p><b>Physician:</b></p> <ul style="list-style-type: none"> <li>• Tele-Neuro Delayed until June/July – does not want to rollout until it is working 100%</li> <li>• Looking at options for Sleep Medicine – Blackstone Home Study, Wichita Falls is a possibility. Two-night home study that is a viable option.</li> </ul> <p>It has a setup portal for prescriptions.</p> <p>Dr. Ramsey asked how will other doctors get communication about this and Mr. Korkmas assured her that he will send out the information to all.</p> <p><b>Operations:</b></p> <ul style="list-style-type: none"> <li>• COVID-19 Update <ul style="list-style-type: none"> <li>○ Very busy on both IP and OP - ER testing over 100 people a day during Dec and Jan</li> <li>○ Received staffing support from the State</li> <li>○ Vaccination clinic is once per month</li> <li>○ Bridge to Health Bus back testing for COVID – had to be taken out of service due to volume of COVID testing needed</li> </ul> </li> <li>• Digital sign project – cost is significant up to \$120,000 working on the best way to move forward</li> <li>• Omni Cells have delivered – COVID has caused delay in deployment</li> <li>• OR HVAC Project update – on schedule</li> </ul>	<p>Ongoing-Ross</p> <p>Shane</p>	<p>TBD</p>

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<p style="text-align: center;"><b>CEO Monthly Report (Cont.)</b></p>	<ul style="list-style-type: none"> <li>• Chiller replacement update – on schedule waiting on bids</li> <li>• Pipe replacement/sleeving update – have not made progress on next phase. May have to use a new vendor. Have heard there is a new company coming to Mineral Wells.</li> <li>• GE central monitors on ED Fast Talk side completed</li> <li>• New CNO, Tina Linton will start Feb. 7<sup>th</sup></li> <li>• Lindsay Windburn has been named Chief Quality Officer and will be over clinical and Heart Center, OP Cardio Rehab and IP respiratory</li> </ul>	Shane	TBD
	<p>Strategy:</p>	Shane	TBD
	<ul style="list-style-type: none"> <li>• IP Dialysis and Nephrology project will resume in the near future</li> <li>• Evaluating Wound Care – Covington and Simpson are on board and they are working on drawings for a hyper bariatric chamber. This could benefit the community.</li> <li>• Evaluating Adding IP Speech Therapy Service – Telemedicine model for patients</li> <li>• Evaluating land and building acquisitions for expansion – will speak to this in Executive session.</li> <li>• PK Lake clinic going well – Very positive feedback from PK community. Open Tuesday thru Saturday</li> <li>• Acquisition of 101 Holly Hill Road complete – Dec 31<sup>st</sup>, 2021 closed. Dr. Duesterheft will lease and their will be and additional side for visiting clinic doctors.</li> </ul>	Shane	TBD
		Ongoing-Ross	

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<p><b>Receive update on Director of Marketing Megan Hudson (presented by Ross Korkmas)</b></p>	<ul style="list-style-type: none"> <li>• Website has a new newsroom named “Under the Tree”</li> <li>• Adding Team Tuesday</li> <li>• Focusing Health Education</li> <li>• Monthly cooking videos <ul style="list-style-type: none"> <li>Jan – Regan from The Bistro</li> <li>Feb – Megan at Mag Pie Inn</li> <li>March – Phil PPGH Chef</li> </ul> </li> <li>• Feb. 11<sup>th</sup>, 2022 will be the Chamber of Commerce State of the Community luncheon. Board members requested to attend Boswell, Colton, Boyd, Dennis and Greenwood</li> <li>• March 5<sup>th</sup> PK Mardi Gras</li> <li>• March 18<sup>th</sup> PPGH will be a sponsor in Chamber of Commerce golf tourney</li> <li>• Auxiliary hours for 2021 were 4160</li> <li>• Gift Shop sales for 2021 were \$12,000 \$9,500 was from PPGH employees</li> <li>• Minor renovation to gift shop is in process</li> <li>• Valentine fundraiser \$5 chocolate Valentines</li> <li>• Fashion show is schedule for April 16, 2022</li> <li>• Palo Pinto Area Foundation received \$30,000 in donations for the month of December</li> <li>• Foundation has 4 new board members Tracey Kirsch, John Clarke Jr., Larry Eswein and Katrina Richardson</li> <li>• There will be a donation link on the Foundation website and Ross Korkmas has pledged to be the first donor.</li> </ul>	Ongoing/Megan	
<p><b>CFO Monthly Executive Summary- Buddy Whiddon</b></p>	<ul style="list-style-type: none"> <li>• Admissions down from prior year</li> <li>• Average Daily Census Current year 23.4, Prior Year 17.5, Previous Year 26.8</li> <li>• Average length of stay current year 4.0, prior year 3.3 average previous year</li> <li>• Surgery current year IP 112 OP 441 Endoscopy 66 Prior Year IP 113, OP 392, Endoscopy 102</li> <li>• ER Visits – Prior Year 3532 Current Year 4440</li> <li>• Clinic Visits Urgent Care YTD 3076 PYTD 1572, Community YTD 1569, PYTD 1241, Santo YTD 323 PYTD 270, Gordon YTD 258, PYTD 229, Women’s YTD 1122 PYTD 774</li> <li>• New Clinic Visits - Pain YTD 217 PY 172, Pediatrics YTD 874, Urology YTD 874, PY 505, Ortho YTD 654, PY 587</li> <li>• See attached report</li> <li>• Big flurry of medical supplies purchased Lab \$147,000, Pharmacy \$ 346,000 Volumes increased due to COVID</li> </ul>	Ongoing-Buddy	

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	<ul style="list-style-type: none"> <li>\$39M in bank</li> <li>241 days cash on hand</li> </ul>																																						
<p align="center"><b>Receive Report on Compliance – Rose Thomason, CHRO/CCO</b></p>	<p>No Report</p>																																						
<p align="center"><b>Consent Agenda</b></p>	<p>Motion by Raymond Greenwood to accept the Consent Agenda and seconded by Lori Baker to approve the Consent Agenda. Motion passed: 6 Yeas, 0 Nays. Unanimously</p>																																						
	<ul style="list-style-type: none"> <li><b>Financial Statement</b></li> <li><b>Minutes from Previous Meeting</b></li> <li><b>Contracts:</b> <u>None for approval.</u></li> <li><b><u>Informational Contracts – Non-Voting Items:</u></b> <ol style="list-style-type: none"> <li><b>3M Health Information Systems, Inc. - Renewal</b></li> <li><b>Administrative Consultant Serv., LLC – New Contract</b></li> <li><b>Angel Staffing – New Contract</b></li> <li><b>Massey Pest Prevention – New Contract</b></li> <li><b>Medical Solutions, LLC - Renewal</b></li> </ol> </li> <li><b><u>Policies:</u></b> NA</li> </ul> <p><b><u>Physicians Credentialing:</u></b></p> <p><b>Appointments:</b></p> <table border="0"> <tr> <td>• Chavira, Ricardo MD</td> <td>Emergency Department</td> <td>Provisional</td> </tr> <tr> <td>• Downing, Gregory MD</td> <td>Tele-Radiology</td> <td>Provisional</td> </tr> <tr> <td>• Ho, David MD</td> <td>Tele-Radiology</td> <td>Provisional</td> </tr> <tr> <td>• Huang, Charles MD</td> <td>Tele-Radiology</td> <td>Provisional</td> </tr> <tr> <td>• LeBlanc, Anthony MD</td> <td>Tele-Radiology</td> <td>Provisional</td> </tr> <tr> <td>• Nguyen, Khahn MD</td> <td>Tele-Radiology</td> <td>Provisional</td> </tr> <tr> <td>• Prater, Scott MD</td> <td>Tele-Radiology</td> <td>Provisional</td> </tr> <tr> <td>• Brent, Toni APRN</td> <td>Tele-Psychiatry</td> <td>Provisional</td> </tr> <tr> <td>• Okeyemi, Stanley APRN</td> <td>Tele-Psychiatry</td> <td>Provisional</td> </tr> <tr> <td>• Rajendram, Prejith MD</td> <td>Nephrology</td> <td>Provisional</td> </tr> <tr> <td>• Stoudt, Kara DO</td> <td>Tele-Intensivist</td> <td>Provisional</td> </tr> <tr> <td>• Folwell, Jared MD</td> <td>Tele-Intensivist</td> <td>Provisional</td> </tr> </table>	• Chavira, Ricardo MD	Emergency Department	Provisional	• Downing, Gregory MD	Tele-Radiology	Provisional	• Ho, David MD	Tele-Radiology	Provisional	• Huang, Charles MD	Tele-Radiology	Provisional	• LeBlanc, Anthony MD	Tele-Radiology	Provisional	• Nguyen, Khahn MD	Tele-Radiology	Provisional	• Prater, Scott MD	Tele-Radiology	Provisional	• Brent, Toni APRN	Tele-Psychiatry	Provisional	• Okeyemi, Stanley APRN	Tele-Psychiatry	Provisional	• Rajendram, Prejith MD	Nephrology	Provisional	• Stoudt, Kara DO	Tele-Intensivist	Provisional	• Folwell, Jared MD	Tele-Intensivist	Provisional		
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	<ul style="list-style-type: none"> <li>• Akwar, Fergus MD      Emergency Department      Provisional</li> <li><b>Re-appointments:</b></li> <li>• Farahmand, Foad MD      Emergency Department      Special Consulting</li> <li>• Irkulla, Pawan MD      Tele-Intensivist      Active</li> <li>• Lockyer, John DPM      Podiatry      Active</li> <li>• Simpson, William Jr., DO      General Surgery      Active</li> </ul>		
<b>New Business:</b>			
<b>Receive Medical Staff monthly report from Kelly Matlock, MD Chief of Staff</b>	<p>The Board welcomed Dr. Matlock. Dr. Matlock went over the credentialing list. MEC meeting went over update to policies. Contracts are reviewed at MEC.</p> <p>Discussion from JC Colton on when do we review Doctors credentials and how often. Dr. Matlock stated doctor's credentials are reviewed every 9 months.</p>	Ongoing-Kelly	
<b>Receive/Discuss/Take Action on land purchase, Ross Korkmas CEO</b>	Will discuss in Executive Session	Ross	TBD
<b>Receive/Discuss/Take Action on approving Ross Kormas as point of contact for Health and Human Service Commission, Raymond Greenwood, Board Secretary</b>	Motion to approve point of contact for Health and Human Resources as Ross Korkmas by Kathy Boswell, second by Lori Baker no naes passed unanimously.		

Item	Discussion	Follow Up Needed/ Delegated To	Target Date
<b>Receive Discuss/Take Action on 2022 Board of Directors Calendar</b>	No Discussion		
<b>Receive Discuss/Take Action on 2022 Board of Directors Strategic Plan</b>	No Discussion		
<b>Executive Session</b>	<p>Board adjourned at <u>7:41PM</u> prior to going into Executive Session. Board returned to Executive Session at <u>8:18PM</u>.</p> <ul style="list-style-type: none"> <li>• Board Quality</li> <li>• Personnel Matters</li> <li>• Legal Consultation with Counsel</li> <li>• Discussion of new line of products</li> </ul> <p>Board adjourned Executive Session at <u>PM</u> to reconvene Open Session.</p> <p>Meeting adjourned.</p>		